NCS Privacy & Security Policy

Information Registration

 NCS collects business and personal information when a new business registers for service.

Information Sharing and Disclosure

- NCS does not rent, sell, or share personal information about you with other people or nonaffiliated companies except to provide products or services you've requested, when we have your permission or under the following circumstances:
- A subpoena, court order, or legal process, or to establish or exercise our legal rights or defend against legal claims;
- We believe it is necessary to share information in order to investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, violations of NCS' terms of use, or as otherwise required by law.
- We transfer information about you if NCS is acquired by or merged with another company. In this event NCS will notify you before information about you is transferred and becomes subject to a different privacy policy.
- We reserve the right to send you certain communications relating to the NCS service, such as service announcements, administrative messages and the NCS Newsletter, that are considered part of your NCS account, without offering you the opportunity to opt--out of receiving them.
- NCS does not send information outside the United States unless it's required and authorized by the customer and applicant as part of an International search or background check.

Confidentiality and Security

- We limit access to personal information about you to employees who we believe reasonably need to come into contact with that information to provide products or services to you or in order to do their jobs.
- We have physical, electronic, and procedural safeguards that comply with federal regulations to protect personal information about you.
- Your NCS Account Information is password protected.
- When logged in to the NCS application, all information, including your login credentials, are transmitted across an Secure Socket Layer (SSL) with 128-bit encryption.
- The NCS Application uses <u>GeoTrust Inc.</u>, a globally-renowned provider, to provide it's SSL certificates.
- The NCS Application uses the <u>GeoTrust Inc.</u> QuickSSL Premium services. You can read more about those certificates <u>here</u>.

- To view a copy of the SSL certificate, the user will need to log into his/her NCS account then click on the padlock image in the URL address bar. If the user doesn't already have an account, go to https://www.nationalcrimesearch.com/signup and click on the padlock image in the URL address bar.
- All credit card information entered into the NCS Application is not stored on a server maintained by NCS. To reduce our costs to your for our services, NCS utilizes <u>USAePay</u> to provide them with merchant services.
- You can read more about the different levels of security provided by USAePay on their <u>Security page</u> of their website.
- All information sent to and from <u>USAePay</u> is done along the SSL obtained from GeoTrust, Inc.
- NCS does store search results data from it's providers when a search is processed.
 That data is encrypted on a server behind a firewall in a secure data center with a local provider.
- The data that NCS stores does NOT contain any sensitive client data. Using filtering parameters, the log files filter sensitive information provided by the user and returned by our data providers.

Changes to this Privacy Policy

 NCS may periodically update this policy. We will notify you about significant changes in the way we treat personal information by sending a notice to the primary email address specified in your NCS account or by placing a notice on our site.